

DE LA FONTAINE installation instructions

RECEIPT OF MERCHANDISE

- 1- Material must be handled and stored in compliance with NAAMM HMMA 840 (Guide Specifications for Installation and Storage of Hollow Metal Doors and Frames) or SDI 122 (Installation & Troubleshooting Guide for Standard Steel Doors and Frames). Refer to our website for a copy of these standards: www.delafontaine.com/installation instruction.
- 2- **If the project schedule and/or job site condition(s) are critical and do not allow a reasonable time frame to repair or replace the products, the installer must complete a thorough verification of products upon receipt or before installation.**

HARDWARE PREPARATION REQUIRED IN THE FIELD

- 1- de La Fontaine will not drill for through-bolts on escutcheon trim for exit devices or mortise locks.
- 2- Drilling and tapping or countersunk holes for surface-mounted hardware are to be done in the field.
- 3- Wiring access holes for surface-applied hardware are to be drilled in the field.

INSTALLATION:

The qualified installers must have a minimum of 3 years' experience in installing commercial doors, frames and hardware.

Before installing

- 1- Understand and apply the installation instructions of NAAMM HMMA 840 (Guide Specifications for Installation and Storage of Hollow Metal Doors and Frames), SDI ANSI A250.11 (Recommended Erection Instructions of Steel Frames) or SDI 122 (Installation & Troubleshooting Guide for Standard Steel Doors and Frames). The installation of fire-rated frames and doors must comply with NFPA 80 (Standard for Fire Doors and Other Opening Protectives). Refer to our website for a copy of these standards: www.delafontaine.com/main menu/installation procedures.

- 2- **Confirm product compliance with the approved door schedule. Verify the door opening number, opening type, handing, width, height, and hardware prep.** *(Is it the right product, in the right place?)* **If this is not done, de La Fontaine will not assume any responsibility or back charges.**
- 3- If you encounter any problems, contact your supplier.

While installing

- 1- If you encounter a problem while installing the door, the frame or the hardware, **stop immediately.**
- 2- Report the problem to the supplier.
- 3- The supplier must analyze the situation either through information from the installer, such as pictures, or a job site visit to accurately determine the source of the problem.
- 4- If it is judged that de La Fontaine (the manufacturer) is involved, advise and transfer **immediately** the relevant information to de La Fontaine (the manufacturer's) claims department.
- 5- **de La Fontaine must be given a reasonable time frame to assess its responsibilities**, including a possible job site visit by one of its representatives. Otherwise, de La Fontaine will not assume any responsibility or accept any back charges.
- 6- If it is determined that de La Fontaine is responsible, we will either replace or repair the product(s) in a timely fashion. If, because of time constraints or other conditions, de La Fontaine is not allowed to do so, de La Fontaine will not assume any responsibility and/or back charges.
- 7- If de La Fontaine accepts that the modifications be done by others, the supplier must submit a written cost estimate including details of the work to be performed and time required; this must be completed and approved by de La Fontaine prior to starting the work. Complete de La Fontaine's form (Job Site Problem Report). This form is posted on our website www.delafontaine.com in the main menu/installation instructions.

The supplier must also certify that the work will be performed by personnel experienced in the installation and repair of commercial hollow metal doors, that they have the proper tools and that they will perform the work within an acceptable time frame.